



Vendor Rules for 2022 Entry Requirements

- All indoor spaces will be assigned at the discretion of the MW Chamber of Commerce.
- Notification of acceptance/denial will be sent upon review of your application.
- NO REFUNDS WILL BE GIVEN UNLESS THE CHAMBER OF COMMERCE CANCELS A SHOW OR YOUR ENTRY IS DENIED.
- The Manitowish Waters Chamber of Commerce reserves the right to deny entry to any vendor who does not meet the show requirements.
- Reproductions of artwork or artifacts must be signed and numbered.
- Vendors may not sell manufactured, used, or “flea market” type items.
- The Chamber reserves the right to evict participants acting in an inappropriate manner.

Demonstrations

- Demonstrations are encouraged! The Chamber of Commerce reserves the right to restrict exhibits due to noise, method of operation, materials, or for any reason become objectionable.

Display

- Participants must furnish their own tables, chairs, tents, and any display materials.
- All sales activities must be confined to the limits of the vending tables.
- Spaces may not be sublet or shared without the consent of event officials.
- Under no circumstances will the Chamber of Commerce be liable for loss of/damage to work/display. Participants are advised to carry insurance for loss and public liability and will abide by all local laws, ordinances, and regulations.

Applicable Sales Tax

- Collection of State and County sales tax is the responsibility of each exhibitor. WI sales tax is 5.5%.

Check-in & Parking

- Show logistics will be emailed prior to the event.
- Designated exhibitor parking areas will be stated on the logistics sheet. You will be directed to those parking areas when you check in.

- Booths must be set up and ready for sales at least 15 minutes prior to the official start time of the event (9:00am). Please keep in mind that security is not provided on site.
- No overnight parking will be allowed.

Clean Up

- Upon disassembly of your booth, it is necessary to clean your entire exhibit area and take all trash with you.

Wisconsin Seller's Permit

- All participants must have a Wisconsin Seller's Permit number or social security number listed on the event application prior to acceptance of entry. For information about a Seller's Permit, visit www.revenue.wi.gov.
- You may also write to the Wisconsin Department of Revenue, P.O. Box 8902, Madison, WI 53708, or call 608-266-2776.

These regulations have been formulated for the best interests of all concerned. All points not covered are subject to the discretion of the Manitowish Waters Chamber of Commerce.

Unfortunately, we cannot control the weather. Please come prepared for a true Northwoods experience – rain or shine! We hope you will have a great time!

We look forward to seeing you,

Patty Gauthier & *Kelli Straubel*
Director Assistant Director