

Board of Directors Monthly Meeting 02/20/2020

Meeting was called to order at 8:41

Board Members present:

Barry McLeane, President
Danna Johnson, Secretary
Frances Whitfield, Treasurer
Stephanie McClellan
Rita Mazur

Sarah Pischer, Chamber Director
Town Board Representative: John Hanson
Visitors: None

Approval of Agenda: A motion was made by Rita to approve the February 20, 2020 agenda. Seconded by Frances and passed to approve the agenda.

Approval of Minutes: Motion was made by Frances, seconded by Rita and passed to approve the January 16, 2020 meeting minutes.

Committee Reports

- Events –
 - Boat and Car Show:** Registrations are out, there will be a meeting scheduled for late April.
 - 4th of July:** Crafter applications have been sent out for both 4th of July and Cranarama. Sarah passed out Parade Float entries.
 - Bad Dash:** Registrations are out.
- Finance and Governance-
 - Meeting re-cap:** Notes from the meeting were passed out.
 - Bylaws will be reviewed in odd years, since the surveys are done in even- we do not want to overwhelm members with too much in the same year.
 - Accountant recommended whistle blower policy: researching.
 - Barry passed out a board member commitment contract, explaining the role and expectations of a board member. Stephanie will proof/edit the document. Danna made a motion to accept the commitment to serve as part of the new board member recruitment process. Barry seconded the motion. Motion passed.
- Marketing-
 - Website Update:** Live. Good feedback.
 - Next Meeting:** TBD
- Membership-
 - New members:** Mary Lake Cottage. Danna made motion to accept the new member. Seconded by Barry and passed.
 - Survey:** Meeting to be scheduled for April.
 - Upcoming Chamber after 5's:** -May 28, Greer's Pier

Financial Report

- Hand out given of Manitowish Waters Chamber of Commerce Profit and Loss Overview. Sarah would like to purchase a new copy machine. Marco has a rebate and special going on now, she is familiar with the company, we would also be receiving more color copies a month which is needed; and the copier we have now is on the fritz. Danna made a motion to use the \$15,000 in funds that has been approved to use for the new addition equipment/furniture. Should the amount exceed, calendar donation money can be used. Seconded by Rita and passed. Danna made a motion to approve the financial report, seconded by Barry and passed.

Directors Report

- **Summer Intern:** Sarah has not gotten the response she hoped and will most likely be extending the deadline.
- **E-mail Issues:** Sarah will put a notice on Facebook that not all the e-mails the Chamber is sending are being received. Scott Bertz looking into.
- **Board Member Recruitment:** Four Board members are unable to re-run, two may re-run. All Board members should be recruiting for next year's board.
- **Addition update:** Board took tour of new space. Hope to be working out of by March 2nd.

Town Chair Update

- **Addition:** An event to be planned to introduce both the chamber addition, the library and possibly the new fire hall. John also suggested a smaller event at the new chamber space by invite only, including Kathy Schmitz, executive director, VCEDC.
- **Bond Options:** John will be bringing up different bond options (12 year vs 15 or 20) to save money in interest at the annual town meeting, the 3rd Tuesday in April.

Adjourned at 9:46.